

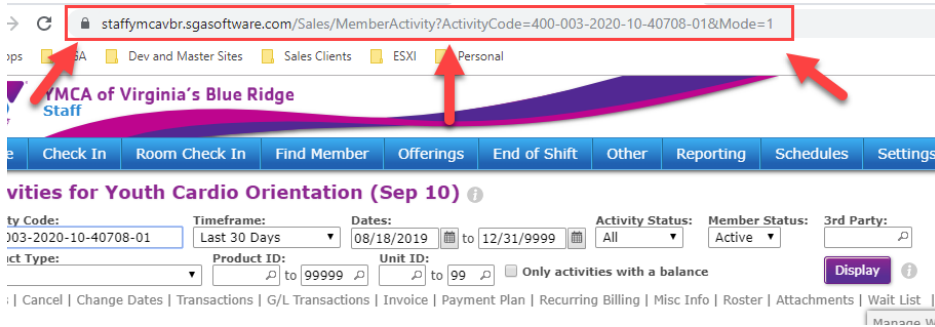
Right Click Drilldown

Last Modified on 03/31/2022 4:03 pm EDT

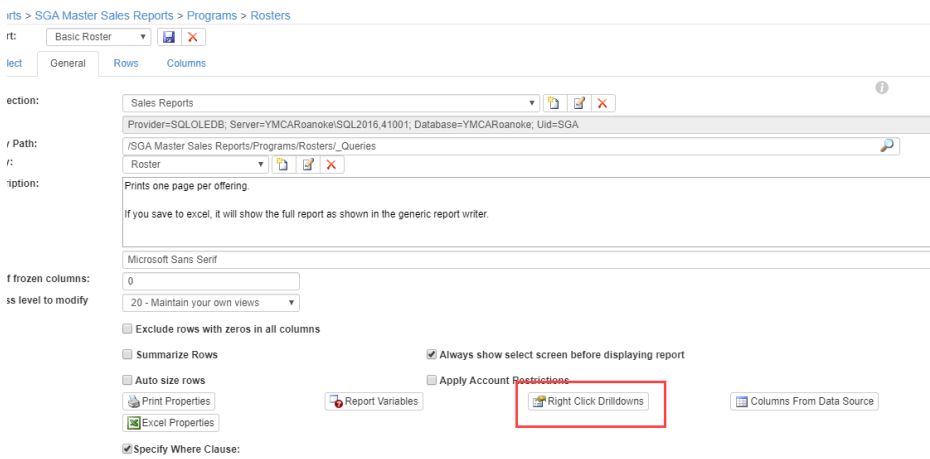
General Tab > Right Click Drilldown

Every time this feature is used for drilldowns to links within SGA Sales. For additional applications please contact the SGA support team.

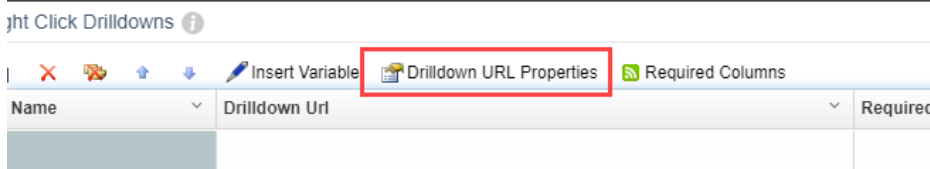
Copy the sales URL that you would like to use as a drill down. See screenshot below.



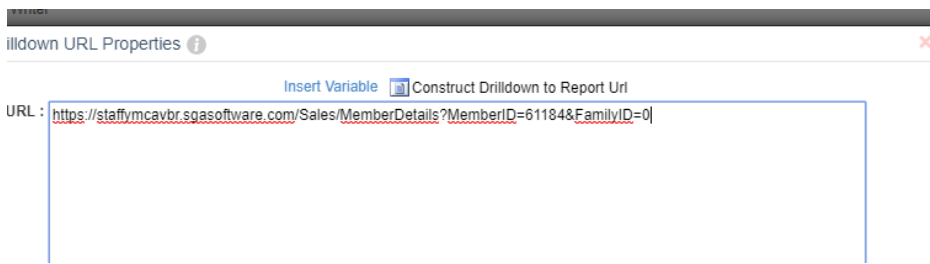
On the General tab of the report that you wish to add the url drill down, select the “Right Click Drilldown” option.



Click on the plus icon to add a new drilldown and then select Drilldown URL Properties



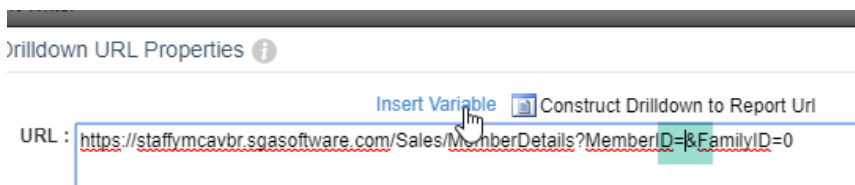
Clicking on the plus icon will open up an editing window for the url link. This is where you want to paste the link for the sales report that you want to navigate to in the report.



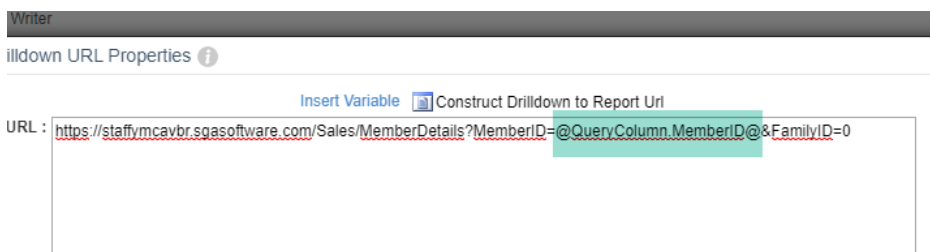
will need to identify the values in the URL that make it unique and change them to variables. In the below the values that need changed are the member id and family id.

://staffmcaubr.sgasoftware.com/Sales/MemberDetails?MemberID=**61184**&FamilyID=**0**

se values will need to be replaced with a variable from the report query. The easiest way to do that remove the value 61184. Make sure your cursor is after the equal sign following MemberID=. Then on the Insert Variable button.

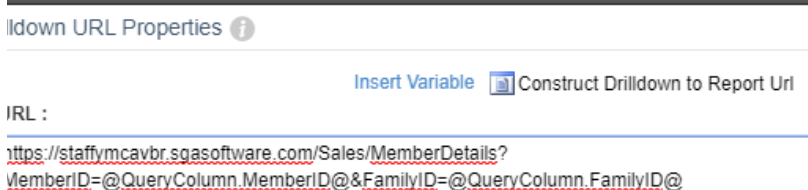


Insert variable button will open up a window that shows all of the available variables. I always recommend using the Query Column Variables. If the variable that you need is not available as query able, please email SGA or your reporting admin so that it can be added to the query. Select the able that is needed for the URL. This should add it to your link.



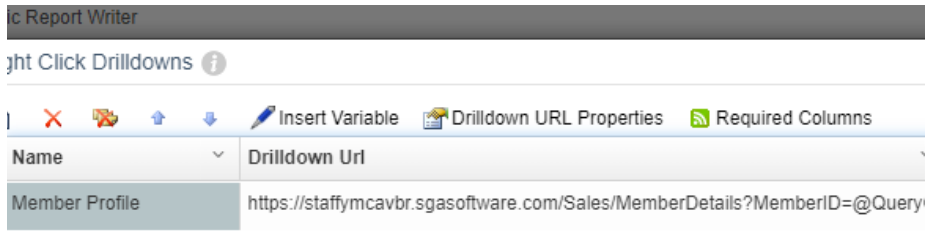
eat the same process for any remaining variables. In this case, it is the Family ID.

is the completed URL:



r you have finished adding your variables to the URL, click OK to go back to the drilldown list. From you will need to add a name to your Drilldown and select OK to save it. **This does not**

nanently save the drilldown for the report. You must save the report as well.



Test your drilldown, display the report and right click on a row. This should now show the drill down you added.

The screenshot shows a report table with the following columns: 'Participant Name', 'Age', and 'Birthdate'. The table contains several rows, including a header row and data rows. A context menu is open over the row for 'Foster, Eve', showing options 'Drill Down to View' and 'Member Profile'. The 'Member Profile' option is highlighted by the mouse cursor.

	Participant Name	Age	Birthdate
00-001-2017-04-30120-01			
outh Swim Basics			
on Tue Wed Thu			
15 PM to 4:55 PM			
61184-0	Ross III, Robert	8	4/20/2011
08889-2	Foster, Ansc		4/2009
08889-1	Foster, Eve		2/2008
0717-3	Ray, Parker	11	1/15/2008

If the link does not navigate to where you expect it to, make sure that you have all the appropriate variables. After double checking your link, if it still does not work, please send an email to support@sgasoftware.com. In order to troubleshoot effectively, please include the following

- The report
- The link that you wish to navigate to (Ex. <https://staffymcavbr.sgasoftware.com/Sales/MemberDetails?MemberID=61184&FamilyID=0>)
- The altered URL that you are using (Ex. <https://staffymcavbr.sgasoftware.com/Sales/MemberDetails?MemberID=@QueryColumn.MemberID&FamilyID=@QueryColumn.FamilyID@>)