Import Setup by Column Name

Last Modified on 04/04/2022 12:48 pm EDT

This is an example of an import that uses the column NAME to pick up the items: (Options in images may differ based on Import Type)

The connection string is where you define the type of file that you are importing.

~				
Edit Import View Help				
Name: z_Exa General Account	Columns Update			
Connector Type:	OLEDB 🗸			
Connection string:	Provider=Microsoft.ACE.OLEDB.12.0; Data Source="; Extended HDR=Yes*	I Properties="Excel 12.0;		
		ď	Edit	
		Connection String E	Builder OView Help	
Command text:	SELECT * FROM [Sheet1\$]	Connection Type:	Excel	~
		Provider:	Microsoft.ACE.OLEDB.12.0	-
Start Row: Source:	1 Reference columns by: Name PR V	Version:	2007 or later	~
Create new Deposit Re		FTP		
Use schema		Dropbox File:		
		Sheet Name:	Sheet1	
		Filter:	Has Header	

To use the column headings to locate the information, the headings must be located in row 1 of the sheet.

	А	В	С	D	E	F
1	Account	Account Description	Debit	Credit	Comments	Date
2	01-01-01-2400-000000	Purchased Services	1,297.19		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
3	01-01-01-2400-000000	Purchased Services	2,270.09		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
4	01-01-01-2400-000000	Purchased Services	6,161.67		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
5	01-01-01-2400-000000	Purchased Services	3,891.58		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
6	01-01-01-2400-000000	Purchased Services	2,918.69		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
7	01-01-01-2400-000000	Purchased Services	2,270.09		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
8	01-01-01-2400-000000	Purchased Services	2,270.09		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
9	01-01-01-2400-000000	Purchased Services	5,513.07		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	2/28/2022
10	01-01-01-2400-000000	Purchased Services	139.99		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LINKEDIN 6533663026	2/28/2022
11	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
12	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
13	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
14	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
15	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
16	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
17	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
18	01-01-01-2400-000000	Purchased Services	356.25		Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/LISTEN360 INC	2/28/2022
14	\mapsto 🗏 Sheet1 🖉 🕼 🖊				П. 4. Ш.	

Account is defined by specifying the column heading instead of the column count.

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Structur	re:	/						
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Amount format: See Debit amount: Deb Specify date Colu Specify period Colu Specify period Colu Specify comments Colu Specify deposit date Colu Specify deposit date Colu Specify deposit date Colu Specify deposit date Colu Separate batches on Colu Account Accc 01-01-01-2400-000000 Purc 01-01-01-2400-000000 Purc 01-01-01-2400-000000 Purc 01-01-01-2400-000000 Purc	Aurins Update Darate columns for debits it Credit an Inne: Date Imme Date Imme Object C Imme B Doubt Description Chased Services	C	batches by Jate	date Generate batches by period Batch as Deposit Reference) E	P
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01-01-01-2400-000000 Purc	hased Services	356.25	Re		2/28/202

Same method applies to the additional items to import.

When using column headings on the import, you are not as restricted in how you can bring the transaction information in to SGA. Below is an example using one of the existing journal entry batches (#7467412). In the original import, the same account, comment and date is repeated on individual rows for each amount. The journal entry has 78 different rows. If we import the total amount per account, comment and date, the number of rows can be reduced to 45. Here is how that setup could look.

This example JE Import is created on your live data so you can review it if you wish.

(Note: I changed the amount from the above sheet to reflect one column so that you could see that setup)

Name: Z_Exa General Account	mple-Payroll Summarized Columns Update				
Connector Type:	OLEDB 🗸				
Connection string:	Provider=Microsoft.ACE.OL HDR=Yes*	EDB.12.0; Dat	a Source="; Extended Properties="Excel 12.0;		
			≧ ² Ec	dit	
Command text:	SELECT [Account], SUM([Ar FROM [Sheet1\$] GROUP BY [Account], [Com				
Start Row:	1 Reference colu	mns by: Na	ime 🗸		
A	В	С	D		E
1 Account	Account Description	Amount	Comments	Dat	te
2 01-01-01-2400-000000	Purchased Services	1,297.19	Ref Batch: 524788/Reclass Jan Expense on Corp CC t	to Metro/DAXKO LLC 2/2	8/2022
3 01-01-01-2400-000000	Purchased Services	2,270.09	Ref Batch: 524788/Reclass Jan Expense on Corp CC t	to Metro/DAXKO LLC 2/2	8/2022
		6 161 67	Pof Patch: 524799/Poclace Ian Exponen on Corn (C I	to Motro/DAVKOLLC 2/3	00/2022

The account tab looks the same.

Name:		z_Exa	imple-Pay	roll Summ	arized			
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Structur			Acco	ount	~			
1 X	. 🏠 1							
Chars Before	Column	×	Star.∷	Lengt.::	Pad Char	Justify	~	Chars After

The Amount Format is set to one column. Here the sign of the amount will determine the debit or credit indication. The Amount Item is set to 'Total' since that was what name was given in the General tab.

	t Import View Help				
N	ame: z Exam	ple-Payroll Summarized			
	General Account	Columns Update			
А	mount format:	One column per row	~		
A	mount:	Total			
~	Specify date	Column: Date	Separate	batches by date	
	Specify period	Column: Date	Format:	date	
~	Specify comments	Column: Comments			
С	omments before:				
0	bject Type Column:	Object	Column:		
C	Specify deposit date	Column:			
re	Specify deposit eference Separate batches on	Column:	ZAuto Nu	mber (Assign Batch as Deposit Reference)	
_					
	A	В	С	D	E
1	A Account	B Account Description	C Amount	D	E Date
		-	Amount	-	-
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1 2 3	Account 01-01-01-2400-000000 01-01-01-2400-000000	Account Description Purchased Services Purchased Services	Amount 1,297.19 2,270.09 6,161.67	Comments Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	Date 2/28/2022 2/28/2022 2/28/2022 2/28/2022
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1 2 4 5 6 7 8 9	Account 01-01-01-2400-000000 01-01-01-2400-000000 01-01-01-2400-000000 01-01-01-2400-000000 01-01-01-2400-000000 01-01-01-2400-000000 01-01-01-2400-000000	Account Description Purchased Services Purchased Services Purchased Services Purchased Services Purchased Services Purchased Services	Amount 1,297.19 2,270.09 6,161.67 3,891.58 2,918.69 2,270.09 2,270.09 5,513.07	Comments Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC Ref Batch: 524788/Reclass Jan Expense on Corp CC to Metro/DAXKO LLC	Date 2/28/2022 2/28/2022 2/28/2022 2/28/2022 2/28/2022 2/28/2022 2/28/2022 2/28/2022